

Below, you will find directions for the renewal process. As always, you may call 913-573-6109 or 913-573-6105 or email alarms@kckpd.org with any questions.

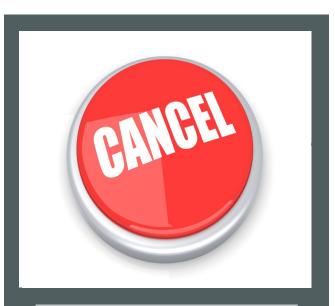
As a reminder, <u>ALL permits are required to be returned!</u> The renewals need to be postmarked or timestamped by January 31st in order to avoid a \$25 late renewal fee.





## NO CHANGES

- 1. Check the box at the bottom of the renewal form indicating that no changes are necessary.
- 2. Provide an email address.



## CANCEL

1. Check the box at the bottom of the renewal form indicating that the alarm system is cancelled or no longer active.

## Once you are finished, please send back the YELLOW form.

## You can:

• Fax to: 913.573.6159

• Email to: alarms@kckpd.org

• Mail to:

700 Minnesota Ave

**ATTN: Alarms** 

Kansas City, KS 66101

Once the renewal is processed, you will receive a copy for your records. We do not need it returned.