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# KANSAS CITY, KANSAS POLICE

## GENERAL ORDER

ORDER NUMBER: **20.08**  
ISSUED DATE: 01/30/2015  
EFFECTIVE DATE: 02/06/2015  
RESCINDS: 20.08, issued 10/03/2008

SUBJECT: Reimbursement for Items Lost, Stolen, or Damaged

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REFERENCE: CALEA

CROSS REFERENCE:

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### I. PURPOSE

### II. REIMBURSEMENT OR REPLACEMENT OF PERSONAL PROPERTY

### III. REIMBURSEMENT OR REPLACEMENT OF MEDICALLY PRESCRIBED PROPERTY

#### I. PURPOSE

- A. To familiarize all sworn officers with Departmental policy regarding reimbursement for personal items that are damaged, stolen, or lost while on duty.

#### II. POLICY

- A. In order to request reimbursement or replacement for an officer's personal property, the damage, loss, or theft must be the result of an incident that transpired while the officer was on a normal tour of duty, and while the officer was engaged in a duty-related activity.
  - 1. All claims for reimbursement must be accompanied by supportive materials, reports, etc., which outline the facts and details of the event resulting in the damage, loss, or theft of personal property.
  - 2. Claims must be submitted through the chain-of-command; however, the Chief of Police shall be the final deciding factor in all situations.
- B. Items covered by the Department's annual clothing allowance that are lost, stolen, or damaged will be replaced by using the officer's annual clothing allowance funds.
- C. Personal items worn by individual officers (rings, chains, watches, etc.) or other personal items not worn but owned by the officer (in the police vehicle), that are lost, damaged, or stolen are the responsibility of the officer and are, therefore, not eligible for reimbursement by the Department.

### III. REIMBURSEMENT OR REPLACEMENT OF MEDICALLY PRESCRIBED PROPERTY

- A. Worker's Compensation may reimburse individuals for those medically prescribed implements (i.e. eyeglasses, contact lenses, dentures, hearing aids, etc.) that are damaged as a result of a job-related injury, when the claim is filed with Worker's Compensation.
  - 1. Individuals should be certain to report any damage to personal implements at the same time Worker's Compensation is notified of an injury.

- B. The Department may provide restitution for medically prescribed implements not covered by Worker's Compensation that are damaged, lost, or stolen while the officer was engaged in duty-related activities.

- 1. Claims must be submitted through the chain-of-command; however, the Chief of Police shall be the final deciding factor in all situations.
- 2. Medically prescribed implements are those personal items that are prescribed by a physician as being mandatory for an individual to function effectively in his/her assigned duties.