
KANSAS CITY, KANSAS POLICE

GENERAL ORDER

ORDER NUMBER: **10.07**
ISSUED DATE: 04/04/2014
EFFECTIVE DATE: 04/04/2014
RESCINDS: issued 08/22/2008

REFERENCE: CALEA Ch.22

CROSS REFERENCE:

CONTENTS:

I. PURPOSE

II. POLICY

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- A. To acquaint all sworn personnel with their responsibilities regarding application for State pension benefits. These procedures are necessary so that the Department can insure that any just compensation due is expediently processed prior to the officer's termination of active employment.

II. POLICY

- A. When an officer, eligible for retirement, makes a determination to terminate employment with the Police Department and apply for State pension benefits from the Kansas State Police and Fireman's Retirement System, that officer must deliver to the Public Safety Business Office, through the Office of the Chief of Police, a minimum of one month's written notice of such intention prior to the effective date of the pension sought.
- B. At the same instance the officer makes written notice of application for pension, the officer will also advise the Office of the Chief of Police of any desire to receive compensation for accumulated sick leave benefits, vacation days, holidays, and regular overtime that the officer may be eligible to receive.