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# KANSAS CITY, KANSAS POLICE

## GENERAL ORDER

ORDER NUMBER: **10.01**  
ISSUED DATE: 07/20/2018  
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RESCINDS: 10.1 issued 06/12/2018

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SUBJECT: Department Mission, Goals, and Objectives

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REFERENCE: CALEA [Ch. 11 and Ch. 17](#)

CROSS REFERENCE: Annual Budget, Strategic (Multi-year) Plan

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- I. PURPOSE**
    - A. To make the mission, goals, and objectives available to all Department personnel.
  - II. GENERAL INFORMATION**
    - A. Establishing and routinely updating and disseminating to all personnel the goals and objectives of the agency and each major component helps ensure direction and unity of purpose.
    - B. The mission, goals and objectives of the Department will be presented as part of this order and will be republished annually.
  - III. THE DEPARTMENT MISSION**
    - A. The primary mission of the Police Department is to provide quality services for our citizens through a police-community partnership focusing on safe and secure neighborhoods. The Department is charged with the responsibility of the detection, apprehension and prosecution of all persons who perform illicit acts and the enforcement of the statutes of the State of Kansas and Unified Government ordinances, as well as applicable federal laws under specific circumstances. The Department conducts operational duties and responsibilities through the delegation of authority and specific tasks and duties that contribute to the overall accomplishments of the Department's goals.
  - IV. MAJOR DEPARTMENT GOALS AND OBJECTIVES**
    - A. The first goal of the Police Department is to reduce violent crime and eliminate the presence of illegal guns and drugs in our community.
      - 1. The Department's objective is to reduce violent crime each year utilizing a variety of police operations and tactics. Each Bureau Commander will set a goal to support this Department goal and will oversee the progress of their respective Bureaus to reduce violent crime and illegal guns and drugs.
      - 2. The Department's strategy to accomplish this is to continue the relentless efforts to reduce violent crime by using Crime Strategy meetings to review current problem areas and revisit past problem areas to determine if alternative actions need to be taken. Division and Unit Commanders will utilize proactive police operations, crime analysis, and problem solving policing measures used in conjunction with enforcement operations.
        - a. Operation ACT, a DDACTS Program, will be managed by Operations with enforcement by Patrol, Traffic, Special Operations, Community Policing, Narcotics and the Criminal Investigations Bureau. This program is designed to address violent crime and traffic accidents.

- b. Operation ICON, a data driven neighborhood specific crime initiative will be managed by Operations, with enforcement by Patrol and support from the Criminal Intel Unit (CIU).
  - c. The National Integrated Ballistic Information Network will be used to support criminal investigations involving gunfire. The program will be supported by Patrol, CSI, and CIU.
- B. The second goal seeks to enhance police partnership with the community in various efforts to make neighborhoods safer. The Operations Bureau, Services Bureau and the Administrative Support Division will set a goal to encourage the enhancement of community partnerships and will oversee the progress of their respective Bureaus.
- 1. The Department will continue to build partnerships and collaboration with the community through citizen's academies, Neighborhood Crime Prevention Patrol (NCP) activities, and community group involvement.
    - a. The Community Support Division Commander will assist in building a partnership with the community through Community Policing and other Department resources. The Community Policing Unit will manage these programs with support and instruction from the Training Academy.
  - 2. The Department will serve as a conduit for the public in resolving community problems related to violent crime.
    - a. The Public Information Officers will support the Operations and Services Bureau through the use of Social Media and press releases to streamline the flow of information.
    - b. Assigned Community Policing Officers will attend community group meetings to address and receive community issues and concern.
- C. The third goal strives to provide quality police services to the satisfaction of the community. The Operations Bureau, Services Bureau and the Administrative Support Division will set goals designed to enhance police service and ensure customer satisfaction. The respective Bureau Commanders will oversee the progress of their respective Bureaus.
- 1. The Department's first objective is to expand mobile computers, video recording equipment, and emergency lighting equipment in use by patrol officers through acquisition and training. The Support Staff Division Commander will look at equipment to make sure it is current and efficient of the needs of the Department.
    - a. The IT Department will support the Operations Bureau, and the Criminal Investigations Bureau, addressing Technology needs.
  - 2. The Department will also expand the Teleserve function, thereby increasing the role of the Teleserve Unit in the area of quality customer service.
    - a. Report desk officers and light duty officers will assist the Tele-Serve Officers when necessary.
  - 3. The Department's strategy regarding these objectives is to explain to the public and other stakeholders the importance of police community partnerships and the necessary interrelationship to resolving community problems.
  - 4. Also, the Department will evaluate, and if necessary implement, new management strategies at both the administrative and operational level to provide efficient and effective police services to the community.
- D. Department goal number four continues to proactively address animal control issues through community involvement, education and additional licensing / neutering programs to reduce the stray animal population. The Operations Bureau, Services Bureau and the Administrative Support Division will set goals designed to proactively address animal services issues. Additionally, the Support Staff Division Commander will look at equipment to ensure it is current and efficient of the needs of the Department.
- 1. The Department will continue the public education of animal control issues through written pamphlets, presentations performed by animal control personnel, and active enforcement efforts.
    - a. Education pamphlets are available and will be distributed by Patrol and Community Policing Officers as needed. The Public Information Office will also ensure the Department website contains accurate, helpful information regarding animal services resources, and applicable laws.
  - 2. The Department's strategy is to educate the public in the licensing and neutering programs to reduce the stray population of animals.
    - a. The Public Information Office will post on social media and on the website information regarding spay and neuter events and licensing options.

## V. REVIEW OF GOALS AND OBJECTIVES

- A. It is not practical that during each fiscal year a completely new set of goals and objectives be formed, but rather only minor changes or modifications be made.
- 1. Progress toward the goals and objectives will be monitored by the Administrative Support Division through review of the monthly reports and biannual evaluations conducted by Bureau Directors in an effort to gauge goal achievements.

**VI. REVIEW OF THE BUDGET PROCESS**

- A. During the budget development process each year, Bureau Directors will submit their budget proposals, as well as their goals and objectives for the following fiscal year.
- B. Formulation of the Department's budget is an ongoing process. The final Department budget will be submitted to the Unified Government Budget Department at the request of the Budget Department, normally in the second quarter of the year. The Fiscal Officer will be responsible for preparing the final budget.
- C. The Administrative Support Division will be responsible for disseminating the goals and objectives to all personnel annually by revising, where appropriate, this order upon publication of the budget.

**VII. THE DEPARTMENT'S STRATEGIC (MULTI-YEAR) PLAN**

- A. The Department's multi-year plan will cover a five year period and will be reviewed annually to determine if changes are warranted. The plan will include;
  - 1. Anticipated workload and population trends.
  - 2. Anticipated personnel levels.
  - 3. Anticipated capital improvements and equipment needs.
- B. The Chief's Executive Officer will review the multi-year plan annually for necessary changes. The Chief's Executive Officer will suggest any needed changes to the course of action and purpose of alterations to the plan to coincide with changing economic, political, and community needs.

**VIII. EMERGENCY BUDGET REVISIONS**

- A. Emergency budget revisions (such as for repairs for a structural failure or flood damage, or other unforeseen major expenses) can be approved on a case-by-case basis by the County Administrator. However, any emergency revisions must be reported for formal ratification at the earliest Commission Meeting.
- B. Emergency budget revisions that involve transfer of funds between units within the Department can be approved by the Chief of Police.

**IX. INDEPENDENT FISCAL AUDIT**

- A. An audit of the Department's fiscal activities will be conducted by the Office of Finance annually (KSA 75-1122).
- B. The independent audit will be distributed to the Fiscal Officer, the Chief of Police, and the Research and Development/Accreditation section of the Professional Standards Unit.